

*Building Permit Coordination Form  
Town of McCormick*

Date \_\_\_\_\_ Tax Map No. \_\_\_\_\_

Name of Property Owner \_\_\_\_\_  
Address of Property Owner \_\_\_\_\_

Location of Property \_\_\_\_\_  
Zoning Classification of Property \_\_\_\_\_

Use of Property ( ) Single Family ( ) Duplex ( ) Apartment Complex  
( ) Commercial ( ) Institutional ( ) Warehouse ( ) Other

Class of Work ( ) New ( ) Repair ( ) Demolish ( ) Addition ( ) Move ( ) Other

Grading ( ) Paving ( ) Electrical ( ) Plumbing ( ) Mechanical/HVAC ( )

Estimated Date of Completion \_\_\_\_\_ Cost of Job \_\_\_\_\_

Contractor/Builder \_\_\_\_\_  
Address \_\_\_\_\_  
Phone Number \_\_\_\_\_

Town Business License \_\_\_\_\_ State Contractor Number \_\_\_\_\_

Subcontractors ( ) Yes ( ) No (If yes, all subs will need to obtain a business license from the Town.)

Attach a copy of your plat, site plans, designs or drawings (applies to New, Addition, Alterations; plans will be checked for proper zone/location and setback requirements).

Signature of Applicant \_\_\_\_\_  
Date \_\_\_\_\_

Authorization to Proceed to McCormick County for proper permits \_\_\_\_\_  
Town Clerk/Treasurer

*This form, when properly completed, authorizes McCormick County to issue a building permit in accordance with any conditions and/or plans for improvements as stated herein. McCormick County Building Department and Inspection Department located at 362 Airport Road, McCormick, SC Phone 864-852-2231.*

**You must have a County Permit to proceed with any work.**