

APPROVED

11/13/26
CS

The Town's Municipal Election Commission will meet prior to Council, at 6:30 p.m. to review the April 7, 2026 General Election Schedule – See Minutes of Meeting Attached

Minutes

Regular Town Council Meeting
Tuesday, December 9, 2025 - 7:00 PM
McCormick One Stop Conference Room
109 W. Augusta St., McCormick, SC

Welcome & Comments – **Mayor Smith welcomed everyone to the regular meeting of Council.**

1. Call to Order -

A) **Quorum Confirmation** – Mayor Smith called for quorum confirmation; Mrs. McKinney stated a quorum was present.

B) **Pledge of Allegiance** - all in attendance performed the Pledge in a patriotic manner.

C) **Invocation** - Mayor Smith gave the invocation, being thankful for the day; mercy and grace; blessings for all attending and families; and seeking guidance in thought, mind and tongue in the conduct of the meeting.

*2. Approval of Agenda as Presented – Mayor Smith called for a motion to approve the agenda as presented.

Council Member Mr. Chiles offered the motion, said motion duly seconded by Council Members Jones and Franklin, and unanimously approved.

3. Appearance of Citizens – Public Comments – Mayor Smith stated no one had signed up to appear by the Wednesday deadline, nor was anyone present asking to speak to Council.

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*4. Regular Town Council Business Items – November – Council had received copies of all of the regular business items for review, prior to the meeting, and Mayor Smith called for questions, comments, or action for –

- A) **Minutes**
- B) **Bills**
- C) **Financial Statement**

Receiving no questions or comments, Mayor Smith called for a motion.

Council Member Mr. Dansby offered the motion to approve the Minutes, Bills, and Financial Statement, said motion being duly seconded by Council Member Jones, and unanimously approved.

***5. Legislation for consideration – Council had received copies of the legislative items for review prior to the meeting. Mayor Smith stated there was only one item – Resolution R-2025-12-09-01 that needed to be considered allowing him to sign. He stated that this Resolution was required as part of the Town’s insurances through the Municipal Association, in that the Town adopted a Safety Policy.**

A) Ordinances: None –

B) Résolutions: One –

(1) Resolution No. R-2025-12-09-01 – Safety Management & Policy for 2026

C) Proclamations: None

Council Member Mr. Chiles offered the motion to approve Resolution R-2025-12-09-01, said motion duly seconded by Council Member Franklin, and unanimously approved.

Council Member Mr. Chiles asked if there were any Proclamations as the Mayor had not addressed that item. Mayor Smith stated no Proclamations had been issued.

Moving to Reports – Mayor Smith stated Council had received copies of all Reports prior to the meeting for review and called for questions or comments, and Council action regarding them. Mayor Smith also stated that in the Police Department one officer had returned to duty, and Officer Anderson would be graduating from the Academy on December 19.

***6. Reports -**

A) Police – no questions or comments offered

B) Fire – no questions or comments offered

C) Clerk/Treasurer & Deputy Clerk/Treasurer – no questions or comments offered.

Council Member Mr. Dansby offered the motion to approve all reports as given, said motion duly seconded by Council Member Jones, and unanimously approved.

7. Old Business – Mayor Smith stated one item was under old business and that was the April 7, election schedule, a copy of which Council had received for review in their agenda packages.

A) Copy of Election Schedule for the April 7, 2026 General Election,

***8. New Business – Mayor Smith stated Council had received copies of the New Business items for review prior to meeting –**

A) MASC – MEO Class Schedule for 2026 – for information

B) MASC – HLAD Meeting Information – January 21 – for information

C) Request to Pay for Tree Trimming in the MACK Park – Arts Council quote of \$1,332.00 – Council action needed to approve request.

Mayor Smith stated that the MACK, in their renovations to the exterior of the building, and adding a new roof, needed to trim and/or cut several trees, thus the request for funding since the Town and County are responsible for the Park.

Council Member Mr. Chiles offered the motion to pay the \$1,332.00 for the tree trimming for the MACK, said motion duly seconded by Council Members Jones and Franklin, and unanimously approved.

Mayor's Report - Mayor Smith reviewed each of the items, stating also that the Christmas Parade would be on December 13, at 4:30 pm and that Wreaths of America would be held that day at 12 noon.

**1) Christmas Holidays to be Observed - December 24,25,26
New Year's Holiday to be Observed - December 31; January 1**

2) MASC's - Hometown Legislative Action Date - February
Anyone wanting to attend to see Mrs. McKinney

3) Registration for Meeting & MEO classes opens - February
Info Attached

Mayor encouraged anyone wanting to attend to see Mrs. McKinney as he felt this was valuable training and an opportunity to network with other Councils.

4) Wreaths Across America, December 13

**5) Tour of Project Site - Town Parking Area & Veterans Memorial Park,
Vice Chair Jennings & County Administrator Mr. Upchurch**

Tour held to give a better understanding of the Town's project in that some in the community thought it was a County project.

Mayor Smith called for other items to come to Council before adjourning.

Council Member Mr. Chiles stated that in reading the previous minutes, and with him being absent when the audit report was given, that he wanted to commend Mrs. McKinney for her stewardship in keeping the Town's finances, he noting that the Town had a positive fund balance at the end of the fiscal year.

***9. Adjournment - Council Member Mr. Chiles offered the motion to adjourn, said motion duly seconded by Council Members Jones, Dansby and Franklin, and unanimously approved.**

Council adjourned at approximately 7:15 p.m.

Respectfully submitted,



Sandra McKinney, Clerk/Treasurer

Attendance Schedule

Mayor	Roy Smith, Jr.
Council Members	Dolly Franklin Nathan Jones Calvin Chiles Curt Dansby
Absent	Alvin Jennings Faye Hood
Attorney	Douglas Bell, Esquire
Department Heads	Police Chief W.D. (Bo) Willis Fire Chief Mike Barron
News Media	Journal-Messenger-Reporter
FOIA	John Stone, Journal-Messenger-Reporter Scott Wharram, SLV Liaison
Town's Municipal Election Commission Members Donn M. Lee & Mrs. Lee	

- "In accordance with the Freedom of Information Act, Chapter 4, Title 30, Code of Laws of South Carolina, 1976, an agenda was posted on the rear entrance door to the McCormick One Stop, 109 W Augusta St and in the kiosk at Town Hall, 117 W Augusta St, (rear entrance), posted on the Town's website, townofmccormicksc.org, and sent to the news media."

- This is a meeting defined under S.C. Code Ann. Section 30.4-20(d) - ('Meeting' means the convening of a quorum of the constituent membership of a public body, whether corporal or by means of electronic equipment, to discuss or act upon a matter over which the public body has supervision, control, jurisdiction, or advisory power.' (emphasis added)

Minutes

McCormick Election Commission

December 9, 2025 – 6:30 pm – McCormick One Stop

109 W Augusta St., McCormick SC

Attendance:

Donn M. Lee, Chairman

Natasha Butler, Alternate

Guest: Mrs. Lee

Absent:

Eddie Talbert

Marilyn New

Sandra McKinney, Clerk to Commission

Mrs. McKinney thanked Mr. Lee and Ms. Butler for their attendance.

Mr. Lee, who had served as Chairman for several past elections, stated that he wished to step down. Mrs. McKinney stated that the next Commissioner in line would be Mr. Talbert, and she would send out information to see if he would be willing to serve as Chairman.

A review of the Election Schedule was held, with Mr. Lee and Ms. Butler signing same; other signatures would need to be obtained.

Mrs. McKinney stated that the Schedule would be sent to the County to begin work with the County to the day of the Election – April 7, 2026; the County having to order the election materials and ensure certified candidates were placed on the ballot.

Other discussion held was as to the duties the day of election – they being the same as in past elections, with Commission members staggering their time in attendance the day of the election, and if Mr. Talbert agreed to be the Chairman, he would oversee things.

No other discussions were held, and the meeting adjourned at approximately 6:50 pm.

Respectfully submitted, Sandra McKinney, Clerk to the Commission